

## MEMORANDUM FOR COMMITTEE MEMBERS:

FROM: Lt Gen Charles Roadman II, Chair of the Council

SUBJECT: DoD Prevention, Safety, and Health Promotion Council (PSHPC) Meeting 5 January 1999

**1. The PSHPC meeting was convened at 1100 hrs, in the Pentagon room 1E801#4.**

Attendees are as follows:

Lt Gen Roadman II, Air Force Surgeon General (Chair)  
Ms. Goodman, Deputy Under Secretary of Defense (Environmental Security)  
Dr. Bailey, Assistant Secretary of Defense Health Affairs (HA)  
Dr. Mazzuchi, Deputy Assistant Secretary of Defense (CPP)  
Mr. McLaurin, Assistant Secretary Army, Manpower and Reserve Affairs (Representative)  
Ms. Heath, Assistant Secretary of the Navy (Manpower and Reserve Affairs) (Representative)  
Ms. Keener, Assistant Secretary Air Force Manpower, Reserve Affairs, Installations, and Environment (Representative)  
Mr. Fatz, Deputy Assistant Secretary Army Environmental Safety Occupational Health  
Mr. Rosetti, Deputy Assistant Secretary of Defense, Force Management Policy (Representative)  
BG Sculley, Army Surgeon General (Representative)  
RADM Fisher, Navy Surgeon General (Representative)  
CAPT McTigue, Chief of Naval Personnel (Representative)  
Maj Gen Gideon, Air Force Chief of Safety  
Mr. Blanchard, Assistant Deputy Chief of Staff, Air Force Personnel  
Mr. McCall, Deputy Assistant Secretary Air Force Environment, Safety and Occupational Health  
BG Melton, Deputy Chief of Staff and Personnel, Army  
CAPT Willis, Navy Safety (Representative)  
RADM (sel) Deputy Chief of Staff, (Manpower and Reserve Affairs), Marine Corps  
Mr Lillibridge, Marine Corps Safety

**2. OLD BUSINESS:** The 17 September 1998 PSHPC minutes were approved.

**3. NEW BUSINESS:**

- A. Discussion and Approval of Council Charter including Signature for Charter, Chairmanship and Charter Review Process.  
Decision: A motion was submitted, seconded and approved to ask the Secretary of Defense to sign the Charter to assure that initiatives are carried out and that a high level of interest is maintained. The Under Secretary of Defense for Personnel and Readiness (USD P&R) Mr. DeLeon will oversee and ensure the provisions of the Charter are carried out.

A motion was submitted, seconded, and approved to assure the Council Chair reflects the diverse and broad-based partnership of the members. The Under Secretary of Defense for Personnel and Readiness (USD P&R) will appoint the Chair. The Council should reflect its diverse and broad-based partnership in the selection of a Chair. The Service Secretariats will forward the nominees to USD P&R for selection. The Chair of the Council will serve for a period of two years. Review of the Charter will occur every two years to coincide with the selection of the Chair.

Tasking: LtCol G. Wayne Talcott will prepare the appropriate changes in language of the Charter and forward these changes to the Council members for review and comment within one week. Final approval of the Charter will be accomplished within a month.

- B. Conflicting items on the Alcohol Abuse/Tobacco Use Prevention Plans.

Decision: A motion was submitted, seconded, and agreed upon to accept all items in the Alcohol Abuse/Tobacco Use Prevention Plan except those with formal non-concurrence. A second motion was submitted, seconded, and agreed upon by all attendees that comments not previously included, other than non-concurrence, would also be reviewed.

Tasking: Within one week, Council members should respond to LtCol Talcott on all items that contain comments. Comments should either be withdrawn or transitioned to non-concurrence. One week after responses are received, a redacted copy will be submitted to the Council members for their review and approval.

For those areas of non-concurrence, two working groups have been established. LtCol Wayne Talcott will chair Tobacco Use Prevention, and Captain Bob Murphy will chair Alcohol Abuse Prevention. Working groups will be comprised of members with input relevant to specific concerns (non-concurrence items) about the Tobacco Use or Alcohol Abuse Prevention Plans, and should include representatives from Manpower and Reserve Affairs. The working groups will submit their recommendations/alternatives to the Plans to the Council at the next meeting.

- C. Unintentional Injury Prevention Plan: The Plan is being rewritten and will be completed by 31 January 99. Upon completion, the plan will be formally staffed for final approval.
- 4. **Next Meeting:** LtCol Talcott will notify the members as to the date for the next meeting which will occur prior to the normal quarterly meeting cycle.
- 5. **ADJOURNMENT:** The meeting adjourned at 1140.

CHARLES H. ROADMAN II  
Lieutenant General, USAF, MC  
Air Force Surgeon General